

VILLAGE OF BEISEKER EMERGENCY PREPAREDNESS AND EVACUATION GUIDE

- Know the Risks
- Make a Plan
- Prepare a Kit

72 hours – Is your family prepared?

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Your emergency preparedness and evacuation guide.

You should be prepared to take care of yourself and your family for a minimum of 72 hours. If a disaster happens in your community, it may take emergency workers some time to get to you as they help those in desperate need.

By taking a few simple steps today, you can become better prepared to face a range of emergencies – anytime, anywhere.

- Know the risks that may affect the Village of Beiseker.
- Use this guide to create your own emergency plan.
- Use the checklists to build a 72 hour emergency kit.
- Know the evacuation plan

These basic steps will help you take care of yourself and your loved ones during an emergency.

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STEP 1 – Know the Risks

The Village of Beiseker is a member of the Rocky View County Emergency Management Agency. In conjunction with the Alberta Emergency Management Agency, there are many resources at work to mitigate, prepare for, respond to and recover from major emergencies and disasters.

The major risks that have been identified for the Village of Beiseker are:

- | | |
|--|--------------------|
| Blackout | Flood |
| Severe Weather | Infectious Disease |
| Tornado | Wild Fire |
| Proximity to Major Industrial Site | |
| Proximity to Dangerous Goods Route (both highways and railway) | |

Tip: Review the information on the Government of Alberta – Get Prepared Website

Go to their website at www.getprepared.gc.ca for detailed information on how to prepare for and be safe during any one of the incidents above.

Village of Beiseker

beiseker@beiseker.com 403-947-3774

Rocky View County Emergency Management

(403) 230-1401

Alberta Emergency Management Agency

310-0000 (780)422-9000

STEP 2 – Make a Plan

Every Canadian household needs an emergency plan. It will help you and your family know what to do in case of an emergency.

Remember, your family may not be together when a disaster occurs. Plan on how to meet or contact one another and discuss what you would do in different situations.

Use the following pages to create your plan.

Keep this document in an easy to find, easy to remember place (for example with your emergency kit). You may also want to keep a copy in your car and/or at work.

Safe Idea: Learn about first aid. You could save a life. Contact your local Red Cross or St. John Ambulance to find out about first aid courses offered in your area.

Household Plan

Escape Routes

Plan emergency exits from each room of your home. Try to think of two possibilities for each room. Also, identify an escape route from your neighbourhood in case you are ordered to evacuate.

Emergency exits from home:

Escape route from neighbourhood:

Tip: Make sure everyone in the home knows how to get out quickly. Practice at least once a year with everyone.

Meeting Places

Identify safe places where everyone should meet outside the home in case of an emergency.

Safe Meeting place near home:

Safe meeting place outside immediate neighbourhood:

Tip: The meeting place near your home should be on the same side of the street as your house. This way you don't need to cross the street into traffic or in front of fire trucks or ambulances during an emergency.

Safe Idea: Make copies of important documents Make copies of birth and marriage certificates, passports, licenses, wills, land deeds and insurance. Keep them in a safe place inside your home. Keep copies in a safe place outside your home as well. You might want to put them in a safety deposit box or give them to friends and family who live out of town.

Children

Ask your children’s school or daycare about their emergency policies. Find out how they will communicate with families during an emergency.

Find out what type of authorization the school or daycare requires to release your children to a designated person if you can’t pick them up yourself.

Make sure the school or daycare has updated contact information for parents, caregivers and designated persons.

Designated Person 1: _____ Phone: _____
Designated Person 2: _____ Phone: _____

People with special health needs

Establish a personal support network of friends, relatives, health-care providers, co-workers and neighbours who understand your special needs.

Write down details about your medical conditions, allergies, surgeries, family medical history, medications, health screenings, recent vaccinations, emergency contacts and insurance information. Talk to your doctor about preparing a grab and go bag with a two week supply of medications and medical supplies. Include prescriptions and medical documents. Remember that pharmacies may be closed for some time, even after an emergency is over.

Health Information and list of medications and medical equipment:

Grab and Go Bag Location: _____

Plan for Pets

Remember that pets are not allowed in some public shelters or hotels due to certain health regulations. Also, some people might be allergic to and/or frightened by your pets. Plan to take your pets with you to a relative or friend's home, or identify a 'pet friendly' hotel or pet boarding facility in advance.

Location: _____

Tip: Make sure pet food, water, supplies and any medications are in your emergency kit.

Plan for Specific Risks

Consider any special instructions for specific risks. (fire, flood, severe weather for example).

Neighbourhood Safety Plan

Work with your neighbours to make sure everyone is taken care of in your neighbourhood. Identify people who might need extra help during an emergency. Assign "block buddies" to take care of each other.

Emergency Contact Information

Develop, maintain and photocopy a list of emergency contacts. Keep a copy close to your home phone and/or program these numbers into your cell/home phone.

This should include your doctor, emergency contact information, schools, daycares, work numbers, relative and friend numbers, out of town contact, utility company phone numbers, insurance company contacts.

The list should include the name, company, home, work, cell phone, email and home address for each contact.

Tip:

- Plan for each member to call or email the same out-of-town contact person in the event of an emergency.
- Choose an out of town contact who lives far enough away that he or she will probably not be affected by the same event.
- If you are new to Canada or don't have an out of town contact, make arrangements through friends, cultural associations or local community organizations.

Safe Home Instructions

Make sure you have a working carbon monoxide detector, smoke detector and fire extinguisher. If you live in an apartment, know where the fire alarms are located.

Everyone in your home should know where to find the fire extinguisher. All capable adults and older children should know how to use it.

Older children and adults should know how to turn off the home's water, electricity and gas. Make large, easy-to-read signs for water and gas shut-offs and for the breaker panel or fuse box.

Teach children how and when to dial 9-1-1. Teach children how to contact the out-of-town contact person. Ensure your children know where the emergency kit is located.

Locations (and instructions for use)

Fire extinguisher: _____

Water valve: _____

Electrical box: _____

Gas valve: _____
(only shut off when authorities instruct you to do so)

Floor drain: _____
(make sure it is clear of boxes, clothes, etc. in case of flood)

Emergency Instructions

Call 9-1-1 to report a fire, crime or save a life.

For non-emergency calls, use the phone numbers listed in your local phone book for police, fire and paramedic services.

In Case of a Major Emergency

Follow your emergency plan

Get your emergency kit

Make sure you are safe before assisting others

Listen to the radio or television for information from authorities.

Follow the instructions of local authorities

Stay put until all is safe, or until you are ordered to evacuate

Evacuation

Authorities will not ask you to leave your home unless they have reason to believe you are in danger.

If you are ordered to evacuate, take your emergency kit, essential medications, copies of prescriptions, personal identification for each family member, copies of essential family documentation and a cell phone (if you have one) with you.

Use travel routes specified by local authorities.

If you have time, call or email your out-of-town contact. Tell them where you are going and when you expect to arrive. Once you are safe, let them know. Tell them if any family members have become separated.

Local authorities will advise where to register as an evacuee. These are known as **Reception Centres**. This becomes important to help your municipality track all residents to ensure they are safe and will assist in the event insurance claims need to be filed.

If you have time, leave a note at your home that says when you left and where you are.

Shut off water and electricity if officials tell you to do so.

Leave natural gas service on, unless officials tell you to turn it off. If you turn off the gas, the gas company has to reconnect it. In a major emergency, it could take weeks for a professional to respond).

Take pets with you.

Lock your home.

ASSEMBLY POINTS

Residents who need transportation in the event of an evacuation should go to an assembly point as follows:

Community Hall – 410 5th Street

If you are not able to reach this location:

Beacon Heights Residents – Muster at the playground in the Grasslands Subdivision

Alternatively - Tri-Community Baptist Church 239 9th Street

EMERGENCY RECEPTION CENTRES

If necessary, Emergency Social Services (ESS) will set up a reception centre to provide basic needs for those people affected by an evacuation. This would include the provision of food, lodging, transportation and incidentals. In order to receive this support, all evacuees must register with the assigned Reception Centre. If you and your family do not require these services, it is strongly advised that you register by phone/email or in attendance to ensure family and friends know you are safe and so you can receive updates on the status of the incident.

Information about which Reception Centre will be provided through the Alberta Emergency Alert app and other means that are established during the incident.

STEP 3 – Prepare an Emergency Kit

In an emergency you will need some basic supplies. You may need to get by without power or tap water. Be prepared to be self-sufficient for at least 72 hours.

You may have some of the items already. The key is to make sure they are organized and easy to find. Would you be able to find your flashlight in the dark?

Make sure your kit is easy to carry. Keep it in a backpack, duffel bag or suitcase with wheels, in an easy-to-reach, accessible place, such as your front hall closet. Make sure everyone in the household knows where the emergency kit is.

Basic Emergency Kit

- Water – at least two litres of water per person per day. Include small bottles that can be easily carried in case of evacuation.
- Food that won't spoil (canned food, energy bars, dried foods). Remember to replace the food and water at least once per year.
- Manual can opener
- Wind-up or battery-powered flashlight and extra batteries
- Wind-up or battery-powered radio (and extra batteries)
- First aid kit
- Special items such as prescription medications, infant formulas and equipment for people with disabilities
- Extra keys for your car and house
- Some cash in smaller bills (ie: \$10 bills)
- A copy of your emergency plan and contact information.

Recommended additional items

- Candles, matches and/or lighter (remember to place lit candles in a sturdy container and put them out before going to sleep)
- A change of clothing and footwear for each family member
- Sleeping bag or warm blanket for each family member
- A whistle (in case you need to attract attention)
- Garbage bags for personal sanitation
- Toilet paper and other personal care supplies
- Safety gloves
- Basic tools (hammer, pliers, wrench, screwdrivers, fasteners)
- Small fuel-driven stove and fuel (follow manufacturer's directions and store properly)
- Two liters of water per person per day for drinking, cooking and cleaning

Pre-packaged kits:

Emergency preparedness kits can be purchased from St. John's Ambulance, the Canadian Red Cross and other retailers. Go to www.redcross.ca or www.sja.ca for more information.

Tip: Automated bank machines and their networks may not work during an emergency or blackout. You may have difficulty using debit or credit cards. Consider carrying some cash in your emergency kit.

Basic Car Kit

If you have a car, prepare a small kit and keep it in the vehicle:

- Food that won't spoil (such as energy bars)
- Water
- Blanket
- Extra clothing and shoes
- Candle in a deep can and matches or a lighter
- Flashlight (battery powered with extra batteries or wind-up)
- First aid kit with seatbelt cutter
- Warning light or road flares
- Small shovel, scraper and snowbrush
- List of contact numbers

Additional Items for Your Car Kit

- Sand, salt or cat litter (non clumping)
- Antifreeze, windshield washer fluid
- Tow rope and jumper cables
- Fire extinguisher
- Roadmaps
- Whistle

Prepare NOW

Don't wait for an emergency to happen. There are simple things you can do to prepare yourself and your loved ones.

Complete this guide one evening this week or during the weekend.

Remind yourself to update your emergency plan annually. Review your contact information, practice your evacuation plan, change batteries in your smoke and carbon monoxide detector and restock any contents of your kit.

Vulnerable Residents:

Are you, or do you know someone in your neighbourhood that would require assistance during an emergency or evacuation?

Individuals who may require assistance are welcome to register at the Beiseker Village Office. Information gathered will be kept confidential, but will be provided to emergency volunteers/employees in the event we need to check on or assist that person.

We request the name, address, phone numbers and email addresses of anyone who would like to be added to this list. Please remember to keep this information current and advise the Village of Beiseker if you move.

We will be requesting this information on a regular basis to make sure we know who needs help in the event of an emergency.

Call	403-947-3774
Email	beiseker@beiseker.com
Visit	700 1 st Avenue, Beiseker, AB
Mail	Box 349, Beiseker, AB T0M 0G0

Alberta Emergency Alert

Alberta Emergency Alert is an emergency message sent by authorized government alerting authorities through radio, television, social media and your mobile device.

Critical alerts are issued when there is an immediate threat to life and safety. Information alerts are more common, and include (but not limited to) roadway closures, air and water quality, school closures or infrastructure problems such as telephone or gas outages.

The notification list on your device will be updated when a new alert is received. If the alert is a **Critical** alert, the Alberta Emergency Alert audible alert tone will be sounded as well.

Critical Alerts: Provides necessary information when there is an immediate and life threatening danger.

Informational Alerts: Provides less urgent emergency information to the public, preparing them for potentially worsening situations. These alerts should be used to protect and prepare the public, their property, their animals and/or the environment from the impacts of a potential emergency.

Test Alerts: System testing in progress

If you have an Android mobile phone or tablet you can install the [Alberta Emergency Alert App](#) to receive alerts. The App is available in the Google Play Store for Android 4.0 and up devices.

<https://play.google.com/store/apps/details?id=ca.ab.gov.aea>

If you have an Apple mobile phone or tablet you can install the [Alberta Emergency Alert App](https://apps.apple.com/us/app/alberta-emergency-alert/id887604348) to receive alerts. The App is available in the App Store for iOS 6.0 and up devices and is optimized for an iPhone.

<https://apps.apple.com/us/app/alberta-emergency-alert/id887604348>

For more information www.emergencyalert.alberta.ca