

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, APRIL 26, 2004
AT 7:30 P.M. IN COUNCIL CHAMBERS
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PRESENT

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman (arrived @ 8:00 p.m.)
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
DELEGATIONS	Karen Gregory, Gregory, Harriman & Associates Al Henset, Resident & Rollie Stroub, Campground Manager

CALL TO ORDER

Mayor Fegan called the meeting to order at 7:34 p.m.

ADOPTION OF AGENDA

Deputy Mayor Courtman moved adoption of the Agenda with the following addition:

1. Item #11(2) under In Camera Items – Personnel Matter. CARRIED UNAN.

ADOPTION OF THE MINUTES

Councillor Rowe moved to adopt the minutes of the Regular Meeting of Council held on April 12, 2004. CARRIED UNAN.

DELEGATIONS

Karen Gregory, Gregory, Harriman & Associates
Karen Gregory of Gregory, Harriman & Associates presented Council with the Management Letter, Independent Letter, Communication Letter and Audited Financial Statement for the Village of Beiseker for the year ending December 31, 2003.

Ms. Gregory then reviewed with Council, in detail, the Financial Statement for the Village of Beiseker for the year ending December 31, 2003. Ms. Gregory noted that overall the Village of Beiseker is in a stable financial position with an increase in the operating fund balance as at December 31, 2003 of \$60,570.00. Ms. Gregory also noted that there was an increase in cash and investments of \$115,932.00 @ December 31, 2003 over the same time in 2002.

Ms. Gregory noted that the Village does not as yet have a detailed capital asset ledger, however, Ms. Gregory noted that Administration has been working to compile such a ledger which is currently a work in progress.

Res. #2004-36A

Mayor Fegan moved to accept the Audited Financial Statement of the Village of Beiseker for the year ending December 31, 2003 and the Financial Information Return for the year ending December 31, 2003 as prepared and presented to Council by the auditors Gregory, Harriman & Associates. CARRIED UNAN.

A copy of the audited Financial Statement and Financial Information Return for the year ending December 31, 2003 are attached hereto and form a part of these Minutes.

Al Henset re Off-Highway Vehicles

Mr. Henset advised Council he has noted that within the last couple of years that there has been an increase in the use of off-highway vehicles along the reserve lands behind Beacon Heights Road. The use of these types of vehicles results in excessive noise and disturbs the peace and quiet of the community. Mr. Henset is also concerned about the safety of other children in the community. The use of these types of vehicles is also damaging the land that the vehicles are driving on. Mr. Henset advised Council that he

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himself has not complained to the R.C.M.P., however, he understands that other residents have and it would appear that nothing has been done to deal with the situation.

Mr. Henuset requested that Council send a letter to the R.C.M.P. requesting that they strictly enforce the section of the Village's Traffic By-Law dealing with the use of off-highway vehicles. It was also suggested that an article be placed in the Beiseker Main Line Express.

Res. #2004-37

Deputy Mayor Courtman moved that the Village of Beiseker send a letter to the local detachment of the R.C.M.P., requesting that the R.C.M.P. enforce Section 5 of the Village of Beiseker Traffic By-Law #2002-08, with respect to the operation of off-highway vehicles within the Village of Beiseker corporate limits. CARRIED UNAN.

Rollie Stroub,
Campground
Manager

Mayor Fegan congratulated Mr. Stroub on how well the campground is being operated, however, Council does have some concerns such as opening the campground and turning the water on too early in the season. The signs that were initially installed on the camp kitchen and which have now been moved, should not have been placed there in the first place. Mayor Fegan advised Mr. Stroub that the chuckwagon display is a good idea, however, the idea of the elevator replica and selling of cars are not permitted. Mayor Fegan advised Mr. Stroub that he should be discussing all campground matters with Councillor Hnybida as she is the Councillor in charge of the campground.

Councillor Hnybida also expressed her concerns with the water being turned on too soon at the campground. Deputy Mayor Courtman complimented Mr. Stroub on the chuckwagon display, he noted however that many of these wagons still need to be repaired.

Mr. Stroub advised Council that he would like to build a boardwalk on the north side of the wagons parallel to the highway. Council advised Mr. Stroub that this may encroach into the highway right-of-way and that before he proceeds, he must first discuss this with Alberta Transportation. Mr. Stroub advised Council that the Village should be receiving a cheque in the sum of \$500.00 from the Chuckwagon Association as a donation to the campground.

BUSINESS ARISING FROM THE MINUTES

Tire Marshalling
Area Grant

The Administrator advised Council that she had spoken with the Drumheller Solid Waste Association re the Tire Recycling Association's grant to create a tire marshalling area. The Drumheller Assoc. indicated that the Village of Beiseker should be eligible for this grant and that it was not just open to the Drumheller Solid Waste Association. Administration then contacted the Tire Recycling Association who advised that the Village of Beiseker was not eligible for this grant and that it was only available to the Drumheller Solid Waste Association.

Deputy Mayor Courtman advised Council that it was his understanding that the Tire Recycling Association had a substantial amount of money and that the Village should be able to apply for this grant. Deputy Mayor Courtman advised Council that he would make further inquiries in this regard.

Supernet Grant

The Administrator advised Council that the Village had received a cheque from Alberta Municipal Affairs in the sum of \$4,000.00 for the Supernet grant. This is an unconditional grant. Council instructed Administration to place these funds into reserves for future use.

PUBLIC WORKS ITEMS

Restaurant Site

The Public Works Foreman advised Council that the old material from the water and sewer installation project had been hauled away from the new restaurant site.

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Flower Boxes The Public Works Foreman advised Council that 6 more flower boxes had been poured and built. The Public Works Foreman advised Council that a total of 32 flower boxes had now been constructed.

Curbs The Public Works Foreman advised Council that the Public Works Staff are continuing with the painting of curbs.

Friendship Park The Public Works Foreman advised Council that the Public Works staff had cleaned up Friendship Park of leaves and garbage before grass cutting commences.

Public Works Yard The Public Works Foreman advised Council that the Public Works staff had cleaned up the public works yard of garbage that had blown around.

429 – 9th Street
Driveway The Public Works Foreman advised Council that the curb stop at 429 – 9th Street had to be repaired. The homeowner is now requesting that two slabs of his concrete driveway be replaced or that he receive the cash-in-lieu. The Public Works Foreman advised Council that since the curb stop was in the middle of a concrete driveway, that we should only be repairing and patching the area that was excavated to effect the repair as opposed to replacing entire sections of the driveway. The Public Works Foreman advised Council that other municipalities have a similar policy.

Council instructed the Administrator to send a letter to the homeowner at 429 – 9th Street advising that the Village will only repair and patch the area of the concrete driveway that was excavated to effect the curb stop repair and that we will not replace the two concrete slabs as requested.

Res. #2004-38 Deputy Mayor Courtman moved that Council draft a policy wherein the Village of Beiseker will only cover the cost of repair and patching of a concrete driveway in instances where a curb stop is located within a concrete driveway. **CARRIED UNAN.**

Water Meters The Public Works Foreman advised Council that the Public Works Staff have been reading water meters.

Loam The Public Works Foreman advised Council that the Public Works Staff have been hauling loam to homeowners.

ACCOUNTS FOR APPROVAL

Councillor Rowe moved to approve the accounts cheque #20040307 to #20040355 in the amount of \$4,025.35, excluding account cheque #20040326 & account cheque #20040329, **CARRIED UNAN.**

20040307	Re/Max Real Estate West, In Trust	10,000.00
20040308 &		
200400310 to 20040318	Payroll Cheques	5587.01
20040309	Fremar Enterprises	243.00
20040319	Aglie	164.29
20040320	Alberta Fire Chief's Association	1,181.13
20040321	Alberta One-Call Corporation	5.35
20040322	Alberta Permit Pro	51.23
20040323	Alberta Registries	109.12
20040324	AUMA	50.00
20040325	BB Services Ltd.	1,102.10
20040326	Beiseker Automotive	770.44
20040327	Beiseker Home Hardware	279.80
20040328	Brownlee Fryett	516.22
20040329	Coast to Coast Mechanical	1,163.80
20040330	Dell's Bigway Foods	431.06
20040331	Greyhound Courier Express	29.67
20040332	Irricana Automotive & Technical	265.36

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20040333	Tanya Klappe	43.68
20040334	L & R Enterprises	950.00
20040335	Lawson Products	444.55
20040336	LPR Concrete	214.00
20040337	McNeill's Welding Ltd.	53.50
20040338	Mountainview Credit Union Ltd.	1,008.26
20040339	Mountainview Credit Union Ltd.	185.61
20040340	Municipal Information Systems Inc.	331.58
20040341	Nexen Marketing	5,901.45
20040342	Len Priestman	365.86
20040343	Promotional Products	805.83
20040344	Recall	48.26
20040345	Carol Rowe	251.98
20040346	Safety Codes Council	12.00
20040347	Les Spurgeon	23.45
20040348	Supreme	321.00
20040349	Sureway International Electric	298.53
20040350	Twister	227.60
20040351	U.F.A.	1,541.28
20040352	Waste Management	293.39
20040353	Workers Compensation Board	516.80
20040354	X-L Tire & Auto Centers	21.40
20040355	Len Erickson	150.00

Mayor Fegan moved to approve account cheque #20040326 to Beiseker Automotive in the amount of \$770.44. CARRIED

Councillor Hnybida abstained from voting or commenting on the above item.

Deputy Mayor Courtman moved to approve account cheque #20040329 to Coast to Coast Mechanical in the amount of \$1,163.80. CARRIED

Councillor Priestman abstained from voting or commenting on the above item.

NEW BUSINESS
COUNCILLORS REPORTS

Priestman
Unsightly Premises
Committee


Councillor Priestman advised Council that he recently attended a meeting of the Unsightly Premises Committee. The Committee is looking at changing it's name. The Committee would like to have our By-Law Enforcement Officer attend their meetings on an as needed basis. As a result of the Volunteer Appreciation Night, the committee now has two new members, Albert Pope and Renita Priestman.

Rowe
AUMA

Councillor Rowe advised Council that he was in Edmonton for 4 days during the week of April 19th attending the AUMA Board Meeting and AUMA Spring Regional Seminars.

Library Board

Councillor Rowe advised Council that the Marigold Library System has requested a meeting with the Beiseker Library Board on May 8, 2004 to discuss a number of issues relating to the operation of the Beiseker Library.


Economic
Development
Committee

Councillor Rowe advised Council that the Economic Development Committee had requested Randy Hellier of the Alberta 2005 Centennial Railway Museum Society to attend a meeting of the committee to discuss the museum project. Councillor Rowe advised Council that he hoped to attend the next meeting of the Beiseker Chamber of Commerce on May 11, 2004 to discuss the railway museum with the Chamber members.

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Courtman
Airport

Deputy Mayor Courtman advised Council that the adjacent property owner who has been charged with trespassing on the airport goes back to Court on May 5, 2004. Deputy Mayor Courtman advised Council that he and Jack Landage will be the only ones doing maintenance work at the airport this summer.

F.A.R.M.

Deputy Mayor Courtman advised Council that he received a phone call from an organization called "F.A.R.M". The organization itself has been disbanded for sometime, however, they do have some money to donate towards a tree planting program. Deputy Mayor Courtman suggested that if any money is received, that trees should be planted in the Centennial Grove in Friendship Park.

Wetland Project

Deputy Mayor Courtman advised Council that he will be contacting Ducks Unlimited regarding the creation of a wetland area behind the Beacon Heights subdivision.

Garbage Limits

Deputy Mayor Courtman advised Council that he would like to consider garbage limits of 2 bags per week and for each additional bag, garbage tags would have to be purchased.

Hnybida
Campground

Councillor Hnybida advised Council that she has concerns with the amount of water usage at the campground. Council requested that a water meter reading be taken at the campground when meter readings are done in the Village in order to track the amount of water actually used at the campground.

Museum Society

Councillor Hnybida advised Council that the Randy Hellier of the Alberta 2005 Railway Museum Society will be attending the next Economic Development Committee Meeting scheduled for May 12, 2004.

Fegan
Kneehill Regional
Water Services
Commission

Mayor Fegan advised Council that the Kneehill Regional Water Services Commission will be reviewing construction tenders at their next meeting scheduled for April 29, 2004. Construction should be commencing this year with the pipeline being constructed to Acme.

ADMINISTRATOR'S REPORT

May 24, 2004 Council
Meeting

The Administrator advised Council that the second Council Meeting in May falls on the Victoria Day holiday. The Administrator asked whether or not Council wished to move this meeting to Tuesday, May 25, 2004.

Res. #2004-39

Deputy Mayor Courtman moved to change the regular meeting of Council scheduled for Monday, May 24, 2004 to Tuesday, May 25, 2004 @ 7:30 p.m. CARRIED UNAN.

Alberta
Transportation's
Three Year Business
Plan

The Administrator advised Council that she recently noted an article in the Rockyview Five Village Weekly about Alberta Transportation's Three Year Business Plan for highway construction projects, a copy of which was provided for Council's information. The Administrator advised Council that she went onto Alberta Transportation's website to see if in fact the interchange at Highway #1 & #9 was actually on the list of projects in the three year plan. The Administrator provided Council with an excerpt of the construction projects from the three year plan and the interchange is on the list as well as other construction work for Highway #9 east of Beiseker.

CAO Evaluation

The Administrator advised Council that on May 10, 2004 it will be her 4th year anniversary date as CAO. Pursuant to Section 205.1 of the MGA which states:

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"A Council must provide the Chief Administrative Officer with an annual written performance evaluation of the results the Chief Administrative Officer has achieved with respect to fulfilling the Chief Administrative Officer's responsibilities under Section 207."

Section 207 states:

"The Chief Administrative Officer:

- (a) is the administrative head of the municipality;
- (b) ensures that the policies and programs of the municipality are implemented;
- (c) advises and informs the Council on the operation and affairs of the municipality;
- (d) performs the duties and functions and exercises the powers assigned to a Chief Administrative Officer by this and other enactments or assigned by Council."

The Administrator provided Council with a CAO Evaluation Form which is the same format that has been used for the last couple of years.

As it usually takes some time for everyone to complete the evaluation, the Administrator suggested that the evaluation review can be set for a future Council meeting at Council's convenience. Council decided that the CAO evaluation would be completed prior to the next regular meeting of Council on May 10, 2004.

Manitoba Municipal
Administrator's
Conference
("MMAA")

The Administrator advised Council that from April 18 – 21, she had the honour of representing not only the Local Government Administration Association of Alberta but also the Village of Beiseker at the MMAA's Conference Association annual conference in Winnipeg.

The theme for their 73rd Annual Conference was "Changes and Challenges". Councils and Administrators also deal with many of the same issues as we are here in Alberta. It would appear that when it comes to municipal issues, there are no borders or jurisdictions, whether it be water conservation, CAO shortages, school taxes or intensive livestock operations, we are all facing the same changes and challenges.

Dave Angus the President of the Winnipeg Chamber of Commerce gave a very inspiring and motivational speech on "Looking in the Mirror". Mr. Angus discussed managing our "personal brand" by knowing ourselves and to be proud of it. We as Council and Administration determine the success of our organization. We should be able in two or three words, to describe Beiseker. What is our brand?

We also heard from both the Minister and Deputy Minister of Intergovernmental Affairs for the Province of Manitoba as well as Winnipeg's Mayor Glen Murray. The keynote speaker at the conference was a gentleman by the name of Shep Shell. Mr. Shell has been blind since childhood. But that has not stopped him from running in many marathons including the Para-Olympics in Seoul, Korea. He is also an avid cyclist and has cycled throughout Canada and the United States. A true inspiration!

The Administrator advised Council that she was very impressed by the fact that the MMAA has such a close working relationship with the Association of Manitoba Municipalities ("AMM") which would be the equivalent to AUMA. Representatives from the AMM participated and took an active role throughout the entire conference.

The Administrator advised Council that this was an excellent conference and that she very much enjoyed the opportunity to network with administrators from another province. The Administrator thanked Council for allowing her the time to attend this conference.

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CORRESPONDENCE

AUMA	AUMA March 2004 Notes to Council/Highlights from the Board.	FILED
AUMA	AUMA re Detailed Agenda for Regional Seminars.	FILED
Town of Rimbey	Town of Rimbey re Economic Developers of Alberta Spring Conference.	FILED
Town of Brooks	Town of Brooks re Mayor's Golf Tournament & BBQ.	FILED
AUMA	AUMA re 2 nd Round – Energy Aggregation.	FILED
Federation of Canadian Municipalities	Federation of Canadian Municipalities Members' Advisory re Quality of Life Highlights Report.	FILED
Beiseker Community Cemetery	Beiseker Community Cemetery Society re cemetery sign.	FILED
Res. #2004-40	Councillor Rowe moved to support the Beiseker Community Cemetery Society's request for funding for a sign for the Beiseker Community Cemetery. <p style="text-align: right;">CARRIED UNAN.</p>	
Alberta Community Development	Alberta Community Development re 2004 Municipal Recreation /Tourism Grant.	FILED
Bored Skateboarder	A Bored Skateboarder re skateboarding in the Village. Councillor Priestman advised Council that he would discuss this correspondence item with the Community Services Co-Ordinator, Ladean Henderson.	FILED
Federation of Canadian Municipalities	Federation of Canadian Municipalities re Election of Directors.	FILED
AUMA	AUMA Small Communities Committee Newsletter.	FILED
Alberta Small Communities	Alberta Small Communities Conference 2004 Brochure & Registration form.	FILED
AUMA	AUMA Media Release re Phase II – Sustaining Prosperity Together.	FILED
Minister of Community Development	E-Mail message from the Minister of Community Development re the Alberta Centennial Municipal Grant Program and the Alberta Centennial Legacies Grant Program.	FILED
Calgary Health Region	E-Mail from the Calgary Health Region re Safety Task Group.	FILED
Calgary Health Region	Calgary Health Region News Release re Legionella Action Plan.	FILED
Calgary Health Region	Calgary Health Region News Release re Organ Donation. The Administration was requested to include an article in the Beiseker Mainline Express regarding Organ and Tissue Donation.	FILED
Beiseker R.C.M.P.	Beiseker R.C.M.P. Detachment Report for March 2004.	FILED
Alberta Infrastructure	Alberta Infrastructure re AUMA Convention Meeting.	FILED
Worker's Compensation Board	Worker's Compensation Board re Day of Mourning.	FILED

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Mayor Bill Smith Mayor Bill Smith, Mayor of Edmonton re FCM 3rd Vice President Candidate Councillor
Karen Leibovici. FILED

Alberta Solicitor General Alberta Solicitor General re Alberta Crime Prevention Week 2004. FILED

Mountainview Credit Union Limited Mountainview Credit Union Limited re maturing loans. FILED

Res. #2004-41 Councillor Hnybida moved to renew Loan #3 and Loan #5 with the Mountain View
Credit Union Limited for a three (3) year closed term @ 4.80% commencing June 1,
2004. CARRIED UNAN.

Natural Resources Conservation Board Natural Resources Conservation Board ("NRCB") re an application by Richter Farms
Ltd. for the expansion of an existing confined feeding operation/manure storage facility. FILED

Res. #2004-42 Mayor Fegan moved to send a letter to the Natural Resources Conservation Board
advising that the Village of Beiseker has no concerns or objections to the application
of Richter Farms Ltd. for a Confined Feeding Operation/Manure Storage Facility.
CARRIED UNAN.

Municipal District of Rocky View #44 Municipal District of Rocky View No. 44 re Public Open Houses pertaining to Intensive
Livestock Operations. FILED

Councillor Rowe advised Council that he would try and attend the Intensive Livestock
Operations Workshop in Irricana on April 29, 2004.

Council took a short recess between 10:38 p.m. and 10:42 p.m.

IN CAMERA ITEMS

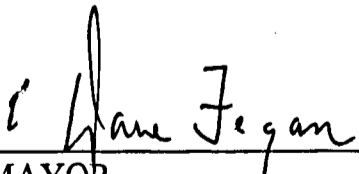
In Camera Deputy Mayor Courtman moved that Council go *in camera* @ 10:43 p.m. to discuss the
Skyland Industrial Park and a Personnel Matter.

Reconvene Councillor Rowe moved that Council reconvene from *in camera* @ 10:56 p.m.
CARRIED UNAN.

Res. #2004-43 Mayor Fegan moved that the Village of Beiseker submit a counter offer of \$123,500.00
to RT Joint Venture Ltd. for the purchase of the Skyland Industrial Park with the Village
of Beiseker retaining possession of the pile of topsoil. CARRIED UNAN.

ADJOURNMENT

Councillor Hnybida moved that the meeting adjourn at 10:58 p.m. CARRIED UNAN.



MAYOR



MUNICIPAL ADMINISTRATOR