

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD TUESDAY, MAY 25, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
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**PRESENT**

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
MUNIICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
DELEGATIONS	Eric Egeland & Mick Sommerwil of MGV Energy Inc.

**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:25 p.m.

**ADOPTION OF AGENDA**

Councillor Rowe moved adoption of the Agenda as presented. CARRIED UNAN.

**ADOPTION OF THE MINUTES**

Councillor Priestman moved to adopt the minutes of the Regular Meeting of Council held on May 10, 2004. CARRIED UNAN.

**DELEGATIONS**

Eric Egeland &  
Mick Sommerwil

Council advised Mr. Egeland & Mr. Sommerwil that the Village had some concerns regarding the proposed location for the well MGV Irricana to be located at 14-11-28-26-W4M, which will be located approximately 40 meters from the Village of Beiseker limits. Eric Egeland & Mick Sommerwil of MGV Energy Inc. advised Council that all of the wells being proposed in and around Beiseker area are sweet gas wells and will all be a single well facility with a pipe coming in and out of the ground. None of the facilities will require compression equipment. The life expectancy of these wells is 30 – 40 years. The majority of these wells only require 0.01 of an acre of land and each well site is fenced off. The average depth of each well is 750 metres.

Res. #2004-50

Deputy Mayor Courtman moved that the Village of Beiseker provide its consent to permit MGV Energy Inc. construct and locate the following wells:

- MGV Irricana 14-11-28-26-W4M;
- MGV Entice 8-12-28-26-W4M; and
- MGV Entice 2-12-28-26-W4M.

CARRIED UNAN

**BUSINESS ARISING FROM THE MINUTES**

Joint Villages  
Council Meeting

Councillor Rowe requested that the Marigold Library System be included as an item on the Agenda for the Joint Villages Council Meeting in Irricana on June 1, 2004. Deputy Mayor Courtman, Councillor Hnybida, Councillor Priestman and Councillor Rowe all advised that they would be attending the Joint Villages Council Meeting.

**PUBLIC WORKS ITEMS**

CPR Station

The Public Works Foreman advised Council that the steps and post at the CPR Station had been repaired.

Curb Stop

The Public Works Foreman advised Council that the curb stop in front of the new building currently being constructed on Main Street was repaired.

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- 2<sup>nd</sup> Avenue      The Public Works Foreman advised Council that cold mix was laid down on 2<sup>nd</sup> Avenue between 6<sup>th</sup> Street & 9<sup>th</sup> Street at a cost of approximately \$4,200.00. The Public Works Foreman advised Council that we would like to do the same to the remaining gravel streets and avenues. Council instructed that due to the cost, that the Public Works Foreman lay cold mix on 3<sup>rd</sup> & 4<sup>th</sup> Avenues and 7<sup>th</sup> Street only for this year.
- Water Break      The Public Works Foreman advised Council that the Public Works staff repaired a water main break at 422 – 8<sup>th</sup> Street on May 19 & 20, 2004.
- One Ton Truck      The Public Works Foreman advised Council that a new starter was installed in the one ton truck.
- New Public Works Staff      The Public Works Foreman advised Council that Ward Kisko and Jim Hnybida were hired to fill the vacant positions in the Public Works Department.
- Yield Sign      Mayor Fegan advised the Public Works Foreman that the yield sign at 41 Chinook Crescent (corner of Chinook Road & Chinook Crescent) needs to be straightened out.

**ACCOUNTS FOR APPROVAL**

Councillor Rowe moved to approve the accounts cheque #200400400 to #20040440, excepting account cheque #20040420 in the amount of \$36,640.96. CARRIED UNAN.

20040400 &		
20040402 to 20040409	Payroll Cheques	4,760.15
20040401	Fremar Enterprises	180.00
20040410	Acme School Grad	27.24
20040411	Agline	98.83
20040412	Airdrie Office Supplies	44.88
20040413	Airdrie Rental	181.90
20040414	Alberta Fire Chief's Association	289.39
20040415	Alberta One-Call Corporation	21.40
20040416	Alberta Registries	65.00
20040417	Alberta Rose Insurance Agencies	15.00
20040418	AUMA Member Services	1,848.73
20040419	Aviation Visual Aids	480.22
20040420	APPROVED SEPARATELY	00.00
20040421	Beiseker Home Hardware	480.55
20040422	Brownlee Fryett	845.84
20040423	Communities in Bloom	81.05
20040424	Ruth Copeland	435.59
20040425	DHL Express (Canada) Ltd.	32.47
20040426	Drumheller & District Solid Waste Management	8,881.00
20040427	Dave Fegan	278.88
20040428	Fremar Enterprises	72.76
20040429	Gregory Harriman & Associates	7,276.00
20040430	Hi-Way 9 Express Ltd.	33.48
20040431	Konica Minolta Business Solutions	127.57
20040432	Lawson Products	518.90
20040433	Telus Communications	950.40
20040434	Telus Mobility	26.70
20040435	Municipal Information Systems Inc.	331.58
20040436	Nexen Marketing	6,536.50
20040437	Tall Taylor Publishing Ltd.	306.12
20040438	U.F.A.	679.44
20040439	Waste Management	293.39
20040440	Tamala Peters	440.00

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Mayor Fegan moved to approve account cheque #20040420 to Beiseker Automotive in the amount of \$160.25. CARRIED UNAN.

Councillor Hnybida abstained from voting or commenting on the above item.

NEW BUSINESS  
COUNCILLORS REPORTS

Rowe

Library Board

Councillor Rowe advised Council that the Librarian J.D. Jeffrey submitted her resignation. She has taken a position as a full-time Librarian in Strathmore.

Lion's Club

Councillor Rowe advised Council that the Community Services Co-Ordinator Ladean Henderson attended the last Lion's Club meeting to discuss the proposed Skateboard Park. The Beiseker Lion's Club has now agreed to take over the skateboard park project.

Courtman

Drumheller Solid  
Waste Management  
Association

Deputy Mayor Courtman advised Council that the Drumheller Solid Waste Association has entered into a contract with a contractor for the transport of garbage using a compactor trailer. All garbage hauled to the landfill site in Drumheller from the participating municipalities can now be weighed to within 100 kg.

Deputy Mayor Courtman advised Council that he is working on preparing a by-law to institute a two (2) garbage bag limit as of September 1, 2004. Tags will then have to be purchased for additional bags over the 2 bag limit.

Hnybida

Campground

Councillor Hnybida advised Council that our campground manager was on Global TV on May 24, 2004 regarding the chuckwagon display at the campground.

Museum

Councillor Hnybida advised Council that the Annual Senior's Tea will be held on June 16, 2004.

ADMINISTRATOR'S REPORT

Society of Local  
Government  
Manager's ("SLGM")  
Municipal Refresher  
Workshop

The Administrator advised Council that on May 12 - 14, 2004 she attended the SLGM's Municipal Refresher Workshop in Kananaskis. The workshop started on Wednesday with a pre-conference seminar on Recruitment & Retention in the new millennium. At this seminar we heard that globally, we will soon be faced with a very serious labour force shortage. This is due in part to our aging population, the decline of the birth rate and the fact that people are staying in school longer. The workforce that is currently over 55 years of age will grow by 47% in the next 7 years. Within the next decade, for every two people who are retiring, there will be less than one person to take their place. These demographic changes will have profound impacts on how organizations manage. Human resource management will become a critical success factor as organizations learn to focus on recruitment, retention of employees of all ages, succession planning, work-life balance and career development. We also had a lesson in demographics 101 as follows:

- the veterans (born just before WWII)
- the baby boomer generation (born 1947 to 1964)
- the baby bust generation or Generation X'ers (born 1961 to 1972)
- the echo boomer generation or Nexus generation (born 1972 to 1990)

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Based on the above, the make-up of the typical Canadian workplace is as follows:

- 10% veterans
- 51% baby boomers
- 32% Generation X
- 7% Nexus

The Canadian workplace is facing the tightest labour market since the 1950's because the number of retirements are increasing and the pool from which one can recruit "new" workers is shrinking. It is projected that this shortage will last between 10 to 20 years.

The next day of the workshop focused on Returning Officer Training for the upcoming municipal elections in October. One of the more notable changes to the legislation is the provision to allow for a Special Ballot. A Special Ballot may be requested by an elector by phone, fax or in person. An elector is eligible to complete a Special Ballot if they are unable to vote at an advance vote or at the voting station on election day due to physical incapacity or will be absent from the local jurisdiction. Special Ballots will then be counted at the close of the voting station on election day. Should Council wish to allow voting by way of a Special Ballot, Council must pass a resolution on or before Nomination Day.

The final day of the workshop, the Administrator attended two seminars, the first one was "Developing and Enforcing Municipal By-Laws" presented by lawyers from Brownlee, LLP and the second was "A Council Orientation that Ensures Significance" presented by George Cuff. Some of the basic principles and values as presented by Mr. Cuff for having a Council Orientation are:

- conducting an orientation for a new Council is essential, not an option;
- any Council is "new" to that term of office;
- provides Council members with increased clarity on their roles as elected officials;
- ensures that all members of Council are afforded the opportunity to be briefed either for the first or successive times;
- promotes a sense of collegiality;
- identified this Council as a "new" body;
- enables any problems encountered with a prior Council to be addressed at the outset;
- ensures that all members are starting off on an equal footing; and
- sets the stage for considering the priorities of the new Council.

The Village of Carbon is investigating the possibility of hosting a joint Council Orientation shortly after the election with George Cuff acting as the facilitator and inviting other municipalities to participate.

Compak Filter

The Administrator advised Council that she recently received a phone call from Darren Bourget of Alberta Environment in regard to the Compak Filter site. Darren advised that Alberta Environment was successful in accessing some funding from the Alberta Used Oil Management Association. The intent was to use these funds for the initial site clean-up (surface only). Because some surface clean-up at the site has already occurred, Alberta Environment will now be investigating whether or not these funds can be used for sub-surface contamination delineation.

2004 Budget

The Administrator advised Council that as per Council's instructions from the last budget meeting, she has been able to get reduce our general municipal mill rate to 11.5870. Our target mill rate was 11.590. The Administrator provided Council with an updated draft of the 2004 Budget Report. Below is the 2003/2004 mill rate comparison:

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	<u>2003</u>	<u>2004</u>	<u>Mill Rate Increase/Decrease</u>
General Municipal	11.993	11.587	-0.406 mills
School – Residential	4.514	4.484	-0.030 mills
School – Non-Residential	7.595	7.536	-0.059 mills
Rocky View Foundation	0.089	0.075	-0.014 mills
<b>Total Residential</b>	<b>16.596</b>	<b>16.146</b>	<b>-0.550 mills</b>
<b>Total Non-Residential</b>	<b>19.677</b>	<b>19.198</b>	<b>-0.479 mills</b>
<b>Machinery &amp; Equipment</b>	<b>12.082</b>	<b>11.662</b>	<b>-0.420 mills</b>

The 2004 budget included a capital item for engineering design fees for an overall sidewalk program at a cost of approximately \$14,000.00. It was hoped and the budget provided that the total cost for this project would be covered under the Streets Improvement Grant. Alberta Transportation has advised that only the design fees for the sections of sidewalk that will be done in 2004 (i.e. hopefully 3 blocks of 7<sup>th</sup> Street) would be eligible for funding under the SIP Grant. Jason has advised that approximately \$3,000.00 is the portion of the design fees that could be covered under the 2004 SIP grant. That leaves a balance of \$11,000.00 to be funded.

In order to proceed with the entire sidewalk design in 2004, there are two ways in which this could be accomplished:

Option #1 – in order to keep the general mill rate at 11.587 mills, an additional \$11,000.00 will need to be cut from the budget;

Option #2 – we budget for the design fees for the 7<sup>th</sup> Street sidewalk replacement in the approximate sum of \$3,000.00 which will then be offset by the 2004 SIP grant. The remaining design fees of \$11,000.00 for future sidewalk replacement could then be coded to the prepaid expenses asset account. By doing so, our 2004 budget would not be affected by the additional expenditure of \$11,000.00. Each subsequent year as we continue with our sidewalk replacement program, a journal entry would be done to transfer the applicable design fees for that year from the prepaid expense account as a budgeted expense in that current budget year. This budgeted expense would then in turn be covered by the SIP grant for that same year. By using this option, having to cut an additional \$11,000.00 from the budget will not be required.

Res. #2004-51

Councillor Hnybida moved to proceed with the sidewalk design program as proposed by Urban Systems in 2004 with the costs for the 7<sup>th</sup> Street sidewalk to be included in the 2004 budget and the remaining fees will be allocated as a prepaid expense and budgeted for in subsequent budget years. CARRIED UNAN.

Skyland Industrial Park

The Administrator advised Council that as of May 19, 2004, the lots in the Skyland Industrial Park were transferred to the Village of Beiseker from RT Joint Venture Inc. The Administrator provided for Council's information, a copy of the Statement of Adjustments as prepared by the Vendor's solicitor.

For the purposes of preparing our Borrowing By-Law for the purchase of these lands a decision needs to be made as to the term of the loan and the number of years over which the loan should be amortized. The amount of the monthly payments will be determined by the amortization period that is chosen i.e. 5 years, 10 years etc. We have the following interest rate options through the Mountainview Credit Union:

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1 year closed - 4.05%  
2 year closed - 4.20%  
3 year closed - 4.80%  
4 year closed - 4.90%  
5 year closed - 5.45% or  
1 year open - 6.05%

the Administrator advised Council, that if at all possible, she would prefer not to advance these loan proceeds until the end of the year. In that way we will not need to budget for the monthly payments until 2005. For simplicity and when it is required, a separate borrowing by-law will be taken out to cover the servicing costs.

Res. #2004-52

Mayor Fegan moved that the Administrator prepare a Borrowing By-Law for the purchase of the Skyland Industrial Park in the amount of \$123,500.00, for a 3 year closed term @ 4.80% to be amortized over 10 years. CARRIED UNAN.

**CORRESPONDENCE**

AUMA

A letter from the Alberta Urban Municipalities Association regarding Alberta Environment's "Drinking Water Quality User Agreement". FILED

Federation of Canadian Municipalities

A letter from the Federation of Canadian Municipalities regarding Notice of 2004 Annual General Meeting. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding sweet gas well MGV Entice 8-12-28-26 W.4M. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding sweet gas well MGV Entice 2-12-28-26 W.4M. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding sweet gas well MGV Entice 9-2-28-26 W.4M. FILED

Federation of Canadian

A letter from the Federation of Canadian Municipalities regarding Government of Canada' International Policy Review. FILED

Gary Mar, Minister of Health & Wellness

A letter from Gary Mar, Minister of Health and Wellness regarding Community Choosewell Challenge. FILED

Mayor John Trefanenko

A letter from Mayor John Trefanenko, Alberta Urban Municipalities Association Director of Towns - East re Tire Recycling Management Assoc. Workshop. FILED

AUMA

A letter from the Alberta Urban Municipalities Association regarding Emerald Awards. FILED

Alberta Health and Wellness

A letter from Alberta Health and Wellness regarding Transfer of Ground Ambulance Governance and Funding. FILED

AUMA

A letter from the Alberta Urban Municipalities Association regarding new direction I service delivery for AUMA Member Services. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding sweet gas well MGV Entice 14-6-28-25 W.4M. FILED

Minister of Community Development

A letter from the Minister of Community development regarding Alberta Centennial per Capita Municipal Grant Program. FILED

Res. #2004-53

Councillor Priestman moved that the Village of Beiseker enter into and execute the Alberta Centennial Per Capita Municipal Grant Program Agreement with the Minister of Community Development. CARRIED UNAN

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Mountain View Credit Union A letter from the Mountain View Credit Union Limited regarding paving on Second Avenue. FILED

**BY-LAWS**

**By-Law #2004-02** A by-law of the Village of Beiseker to set rates for water & sewer service, to set the utility/water deposit fee and to set penalties for overdue utility charges.

1<sup>st</sup> Reading Deputy Mayor Courtman moved 1<sup>st</sup> reading of By-Law #2004-02. CARRIED UNAN.

2<sup>nd</sup> Reading Councillor Priestman moved 2<sup>nd</sup> reading of By-Law #2004-02. CARRIED UNAN.

Permission for 3<sup>rd</sup> Reading Councillor Hnybida moved for permission for 3<sup>rd</sup> and final reading of By-Law #2004-02. CARRIED UNAN.

3<sup>RD</sup> & Final Reading Mayor Fegan moved 3<sup>rd</sup> and final reading of By-Law #2004-02. CARRIED UNAN.

**By-Law #2004-03** A by-law of the Village of Beiseker to establish rates or charges for garbage/recycling collection service.

1<sup>st</sup> Reading Councillor Rowe moved 1<sup>st</sup> reading of By-Law #2004-03. CARRIED UNAN.

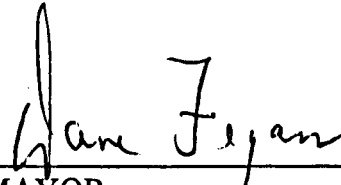
2<sup>nd</sup> Reading Councillor Priestman moved 2<sup>nd</sup> reading of By-Law #2004-03. CARRIED UNAN.

Permission for 3<sup>rd</sup> Reading Councillor Hnybida moved for permission for 3<sup>rd</sup> and final reading of By-Law #2004-03. CARRIED UNAN.

3<sup>rd</sup> & Final Reading Deputy Mayor Courtman moved for 3<sup>rd</sup> and final reading of By-Law #2004-03. CARRIED UNAN.

**ADJOURNMENT**

Councillor Rowe moved that the meeting adjourn at 8:36 p.m. CARRIED UNAN.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR