

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 1

**PRESENT**

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman (arrived @ 8:03 p.m.)
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS STAFF	Jim Hnybida

**ABSENT**

COUNCILLOR	Bruce Rowe
PUBLIC WORKS FOREMAN	Dale Wells

**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:32 p.m.

**ADOPTION OF AGENDA**

Councillor Hnybida moved adoption of the Agenda as presented. CARRIED UNAN.

**ADOPTION OF THE MINUTES**

Councillor Fegan moved to adopt the minutes of the Regular Meeting of Council held on August 23, 2004. CARRIED UNAN.

**FINANCIAL STATEMENT**

Councillor Priestman moved to approve the Financial Statement for the month ending August 31, 2004. CARRIED UNAN.

**PUBLIC WORKS ITEMS**

As the Public Works Foreman was absent from the meeting, Public Works Staff person Jim Hnybida attended the meeting in his place.

Mr. Hnybida advised Council that the Public Works Staff had completed the following tasks:

- ◆ painted the trailer and repaired the trailer lights and fender;
- ◆ repaired the recycle shed and put it back upright;
- ◆ drove to Morinville to collect a motor for the sweeper. The motor replacement is still in progress;
- ◆ installed a culvert and widened entrance to the Beefsteak Restaurant. Mayor Fegan requested that Administration send a letter to the owners of the Beefsteak suggested that gravel be placed around the manhole in the middle of their parking lot;
- ◆ electrical work was required at Reservoir #2;
- ◆ repaired the storage shelving in the Village Office;
- ◆ removed the old air conditioner from the Council Chambers at the Village Office.

**ACCOUNTS FOR APPROVAL**

Mayor Fegan moved to approve the accounts cheque #20040742 to #20040802, excluding cheque #20040773, in the amount of \$37,601.90. CARRIED UNAN.

20040742	Morinville D & J Equipment	508.25
20040743	Fremar Enterprises	180.00
20040744	Past & Present Promotions	2,239.51

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 2

20040745 to 20040761 &		
20040801 & 2004802	Payroll Cheques	11,392.27
20040762	Acme Farm & Building Centre Inc.	193.87
20040763	Alberta One Call Corporation	26.75
20040764	Alberta Permit Pro	696.06
20040765	AMSC Insurance Services Ltd.	2,220.59
20040766	Ascom Canada TMS	500.00
20040767	AUMA	438.70
20040768	Beiseker Home Hardware	823.40
20040769	Best Cap & Sportswear Ltd.	29.96
20040770	Brant's Plumbing and Heating	141.24
20040771	Cardinal Coach Lines Limited	599.20
20040772	Ruth Copeland	39.20
20040773	APPROVAL TABLED TO NEXT MEETING	00.00
20040774	Dell's Bigway Foods	318.72
20040775	Done Deal Delivery	96.20
20040776	Fire Safety Distribution Centre	448.33
20040777	Five Star Communications	331.69
20040778	Hi-way Sales & Service	82.00
20040779	Jim Howlett	283.55
20040780	ISL Infrastructure Systems Ltd.	313.67
20040781	Kneehill Transport	13.80
2004782	Landcare Landscaping & Nursery	270.41
20040783	Lawson Products	666.15
20040784	McNair Sand & Gravel Ltd.	1,647.11
20040785	Midcountry Automotive Repair	1,161.54
20040786	Mountainview Credit Union	660.00
20040787	Mountainveiw Credit Union	283.99
20040788	Pioneer Supply Co.	191.32
20040789	Receiver General	5,522.39
20040790	Regional Assessment Management	595.19
20040791	Kelly Schmidt	100.00
20040792	Sign Design	116.84
20040793	Staples	92.68
20040794	Tall Taylor Publishing Ltd.	140.22
20040795	Ultra-Lite Doors	727.06
20040796	Urban Systems	2,882.54
20040797	Waste Management	295.71
20040798	WFR Wholesale Fire & Rescue Ltd.	215.21
20040799	Wheelco Holdings Ltd.	16.58
20040800	Jean Schwengler	100.00

**NEW BUSINESS**

**COUNCILLORS REPORTS**

**Priestman**  
**Airport**

Councillor Priestman advised Council that he and Councillor Rowe attended a meeting of airport leaseholders at the airport on August 28, 2004. There were 16 people in attendance including Jim Mercier and his lawyer Robert Burgener. The group would like to form a board and possibly incorporate a society for the purpose of applying for grants etc. There were 9 people in attendance that were willing to sit on this new board.

Councillor Priestman advised Council that there is apparently a problem with the washroom in the airport terminal building. Councillor Priestman asked if the Public Works Staff could inspect the washroom to determine why it is not operational.

**Candidate's Workshop**

Councillor Priestman advised Council that he attended a Candidate's Training Session for the upcoming municipal election which was sponsored by the Society of Local Government Managers of Alberta Municipal Affairs. Councillor Priestman advised Council that it was a very informative session.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 3

Hnybida

Skateboard Park

Councillor Hnybida advised Council that the skateboard park society has applied for a grant from Alberta Crime Prevention. MGV Energy and Burnco have offered to donate money towards the skateboard park project. The next meeting of the Skateboard Park group will be held on September 15, 2004.

Railway Museum

Councillor Hnybida advised Council that Randy Hellier will be contacting Luigi Fasoli about donating equipment for the loading of the railway ties. The group has now laid 400 feet of track. The railway site has suffered some vandalism and so a 1,000 x 2,000-foot chain link fence is going to be erected around the railway cars already in place. Randy Hellier spoke with John Price about the use of his heavy equipment to level the site. Randy Hellier will be attending the Beiseker & District Chamber of Commerce meeting to be held on September 14, 2004.

Communities in Bloom

Councillor Hnybida advised Council that Communities in Bloom is hosting a workshop in Lacombe on October 16, 2004.

Fegan

Joint Villages Council Meeting

Mayor Fegan advised Council that he attended the Joint Villages Council Meeting in Linden on September 8, 2004. Alberta Film gave a very interesting presentation regarding the benefits the film industry can provide to communities. Joint tendering of projects i.e. concrete work was also discussed. Mayor Fegan advised Council that Councillor Shirley Osbourne from the Village of Acme is apparently very ill. Administration was asked to send a card to the Village of Acme. Councillor Priestman apologized to Council for not being able to attend the Joint Villages Council Meeting.

Kneehill Regional Water Services Commission

Mayor Fegan provided Council with a copy of the proposed Water Supply Agreement between the Kneehill Regional Water Services Commission and each of the participating municipalities. The pipeline transmission line from Linden to Irricana should be completed by January/February 2005. Schedule for Contract #1 is 70% complete (6.2 km), Contract #2 the subdrain and base slab is complete and the pumps are on order. Contract #3 pipeline is 45% complete (23 km) with the steel pipe being delivered to the site. Upcoming activities include:

- ◆ reservoir concrete pours;
- ◆ construction of steel pipeline;
- ◆ tie-in of reservoir supply line;
- ◆ field investigation for historical resources-construction monitoring phase;
- ◆ ongoing construction monitoring for species at risk and migratory birds;
- ◆ construction survey/legal survey.

Gregory, Harriman & Associates have been appointed as the auditors for the Water Commission. Progress payments are being made to the contractors as approved by the engineers. The commission is in discussion with Alberta Transportation regarding additional funding.

Wild Rose Economic Development Corporation

Mayor Fegan advised Council that he attended a sub-loan committee meeting of the WREDC on September 9, 2004. The WREDC currently has 97 loans on it's portfolio.

2004 Taxes

ADMINISTRATOR'S REPORT

The Administrator advised Council that the last day for payment of the 2004 taxes was Tuesday, August 31, 2004. Of the 2004 property taxes that were due on August 31, 2004, approximately 88.66% of the total taxes levied were collected (excluding those taxpayers that are on the monthly installment payment plan). The collection rate for 2003 was 87%.

Library Board

The Administrator advised Council that the Library Board has indicated that Karen Fraser has decided to resign from the Library Board. Therefore, a request has been

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 4

Library Board

The Administrator advised Council that the Library Board has indicated that Karen Fraser has decided to resign from the Library Board. Therefore, a request has been made for Council to pass a resolution to confirm the resignation of Karen Fraser from the Beiseker Library Board.

Res. #2004-89

Deputy Mayor Courtman moved to accept the resignation of Karen Fraser from the Beiseker Library Board. CARRIED UNAN.

Arena Lease

The Administrator provided for Council's consideration a draft of a new lease for the arena between the Village of Beiseker and the Beiseker & District Ag Society as provided by Fran Hagel. The Administrator advised Council that she had reviewed the lease as presented and made the following comments:

- the term of the lease is stated at five (5) years. At the end of the 5 years, a new lease would then need to be entered into. The Administrator suggested that an option to renew clause should be included to allow for the renewal of the lease for perhaps another five years;
- the lease does not have any form of a termination clause and every lease should have a clause in which there is an option given for early termination by either party;
- this lease should also include a non-claims and a mutual indemnification clause;
- due to the liability associated with the arena, the Administrator advised Council that she believed that it would be in the Village's best interests to have this lease reviewed by legal Counsel. Since the lease is a fairly simple one, she did not anticipate that the legal fees for such review would be unreasonable.

Res. #2004-90

Deputy Mayor Courtman moved that Administration have the arena lease reviewed by legal counsel prior to its execution. CARRIED UNAN.

Municipal Clerk Position

The Administrator advised Council that on Thursday, September 9<sup>th</sup>, Councillor Hnybida, Irene Hagel, Mary Straub and the CAO conducted interviews for the Municipal Clerk position to replace Tanya Klappe. A total of 16 applications were received. The applications were then short-listed down to 5 to be interviewed. The Administrator advised Council that she was pleased to advise that Gail Peckham was the successful candidate for this position. Gail will be starting in the office on Monday, September 13, 2004.

Res. #2004-91

Councillor Hnybida moved to hire Gail Peckham for the Municipal Clerk's position for a one (1) year maternity leave term to replace Tanya Klappe. CARRIED UNAN.

Council Social Function

The Administrator suggested to that perhaps Council should have a final social function sometime between Nomination Day and Election Day. It was suggested that since Councillor Rowe was not present, to table this matter to the next Council Meeting before setting a date.

**CORRESPONDENCE**

Alberta Transportation

Alberta Transportation re Highway #9 and #21 intersection.

FILED

Foothills Land Inc.

Foothills Land Inc. re notification of sweet gas well and request to cross water right-of-way @ NW ¼, Section 1, Twp.28, Range 26, W4M.

FILED

Res. #2004-92

Mayor Fegan moved that Administration verify the distance of the proposed well site from the Village of Beiseker Well #6, to consult with our engineers about the location of the proposed well site and to make a requirement that MGCV Energy do well testing at Well #6 before and after the MGCV well has been drilled. CARRIED UNAN.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 5

Foothills Land Inc.	Foothills Land Inc. re notification of sweet gas well and access road @ SW ¼, Section 1, Twp. 28, Range 26, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of sweet gas well and access road @ SE ¼, Section 7, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of sweet gas well and access road @ SW1/4, Section 7, Twp 28, Range 25, W4M.	FILED
Alberta Municipal Affairs	Alberta Municipal Affairs re "DOLLARS TO \$ENSE" Energy Management Workshops.	FILED
Alberta Environment	Alberta Environment re new Code of Practice.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SW ¼, Section 8, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NW ¼, Section 5, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SW ¼, Section 6, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NE ¼, Section 6, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SW ¼, Section 5, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NE ¼, Section 8, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SW ¼, Section 8, Twp. 28, range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SW ¼, Section 4, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NW ¼, Section 6, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NW ¼, Section 8, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NE ¼, Section 6, Twp. 28, Range 25, W4M.	FILED
Res. #2004-93	Deputy Mayor Courtman moved that Administration ascertain from Foothills Land Inc. the height of the well drilling rigs and the approximate time frame for the wells to be drilled in close proximity to the airport.	CARRIED UNAN.
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ NE ¼, Section 7, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ SE ¼, Section 7, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ NW ¼, Section 7, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ SE ¼, Section 7, Twp. 28, Range 25, W4M	FILED

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 6

Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ NE ¼ Section 10 & SE ¼, Section 15, Twp. 28, Range 26, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ W1/2, Section 6, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ Sw1/4, Section 6, Twp. 28, Range 25, W4M, East ½, Section 1, & NW ¼, Section 1, Twp 28, Range 26, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NW1/4, Section 7, Twp. 28, Range 25, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ NE ¼, Section 2, Twp 28, Range 26, W4M.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site and access road @ SE1/4, Section 2, Twp. 28, Range 26, W4M.	FILED
Alberta 2005 Centennial Railway Museum	Alberta 2005 Centennial Railway Museum Society re site tour.	FILED
AUMA	AUMA re Important Update on Policing.	FILED
AAMD&C	AAMD&C August 20, 2004 Contact! Newsletter.	FILED
Foothills Land Inc.	Foothills Land Inc. re notification of well site @ NE1/4, Section 1, Twp. 28, Range 26, W4M.	FILED
Kathryn-Beiseker Scholarship Committee	Kathryn-Beiseker Scholarship Committee.	FILED
Minister of Citizenship & Immigration	Minister of Citizenship & Immigration re Canada's Citizenship Week.	FILED
Res. #2004-94	Deputy Mayor Courtman moved that the Mayor proclaim the week of October 18 – 24, 2004 as Canada's Citizenship Week.	CARRIED UNAN.
Foothills Land Inc.	Foothills Land Inc. re notification of pipeline right-of-way & Beiseker well tie-ins @ SE1/4, Section 10, Twp. 28, Range 26, W4M.	FILED
AAMD&C	AAMD&C August 27, 2004 Contact! Newsletter.	FILED
Alberta Minister of Community Development	Alberta Minister of Community Development re 2007 Alberta Seniors Games.	FILED
Alberta Ministers of Municipal Affairs	Alberta Ministers of Municipal Affairs re 2004 Minister's Awards for Municipal Excellence.	FILED
Village of Carbon	Village of Carbon re Joint Village's Council Meeting.	FILED
Beiseker Detachment	Beiseker Detachment Community Monthly Report for July & August 2004.	FILED

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, SEPTEMBER 13, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
PAGE 7

**IN CAMERA ITEMS**

In Camera

Councillor Hnybida moved that Council go *in camera* @ 9:38 p.m. to discuss the Beiseker Airport. CARRIED UNAN.

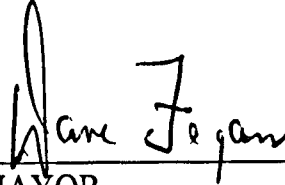
Reconvene

Deputy Mayor Courtman moved that Council reconvene from *in camera* @ 10:08 p.m. CARRIED UNAN.

**ADJOURNMENT**

Mayor Fegan moved that the meeting adjourn at 10:09 p.m.

CARRIED UNAN.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR





**VILLAGE OF BEISEKER  
OUTSTANDING DEBENTURES 2004  
AS AT AUGUST 31, 2004**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2003	PROJECT AMOUNT PAID IN 2004 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2004 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1  78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00)   \$38,069.92	WMR & RESERVOIR \$19,687.62  LIFT STATION \$2,838.26	1146265  June 1/05 12.5%	\$22,525.88  TOTAL	\$20,112.43
SEPT 1  89-18 9/1/2010	(\$66,844.00)  \$31,941.46	PAVING 2ND AVE, 4TH ST, 5TH ST \$0.00	1171610 Sep 1/10 11.375% 1171610A	\$0.00  TOTAL	\$31,941.46
SEPT 15  78-13 9/15/2004	(\$270,000.00)  \$27,959.74	WATER MAIN REPLACEMENT \$0.00	1142827 Sep 15/04 10.5%	\$0.00  TOTAL	\$27,959.74
OCT 1  85-5, 85-6 85-8 10/1/2005	(\$250,460.04)  \$54,200.81	PAVING 1ST AVE 6TH ST \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$0.00  TOTAL	\$54,200.81
	(\$913,361.04)  \$152,171.93 PRINCIPAL	TOTAL PAID TO DATE IN 2004 PRINCIPLE \$17,957.49 INTEREST \$ 4,568.39 TOTAL \$22,525.88		GRAND TOTAL	\$134,214.44 =====

Debenture Balance December 31, 2003: \$152,171.93

Recap: Loan Maturing                      September 15, 2004  
Two Loans                                      June 1, 2005  
    October 1, 2005  
Last Loan                                         September 1, 2010

**OTHER OUTSTANDING LOANS**

MOUNTAIN VIEW CREDIT UNION				
DESCRIPTION	OPENING BALANCE DECEMBER 31/03	BALANCE AS OF JULY 31, 2004	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @ 6.60% SEWER LAGOON	\$43,839.48	\$41,153.37	(\$388.08)	\$40,765.29
LOAN #5 @ 6.60% 9 <sup>TH</sup> ST. STORM	\$43,069.57	\$40,429.17	(\$381.48)	\$40,047.69
LOAN #7 @ 6.60% 1 <sup>ST</sup> AVE PHASE 1	\$83,312.55	\$78,543.55	(\$688.46)	\$77,855.09
LOAN #8 @ 5.50% 1 <sup>ST</sup> AVE. PHASE 2	\$69,975.00	\$66,379.50	(\$517.53)	\$65,861.97
LOAN #9 @ 5.85% BEACON HEIGHTS RD	\$26,951.03	\$24,069.96	(\$399.97)	\$23,669.99
LOAN #10 @ 5.85% RESTAURANT SERVICING	\$30,067.97	\$27,475.96	(\$443.96)	\$27,032.00
	<b>\$297,214.60</b>	<b>\$278,051.51</b>	<b>(\$2,819.48)</b>	<b>\$275,232.03</b>

Recap: Loan #3 Maturing                      June 1, 2011 (Next renewal date June 1, 2007)  
Loan #5 Maturing                                June 1, 2011 (Next renewal date June 1, 2007)  
Loan #7 Maturing                                December 1, 2011 (Next renewal date December 1, 2004)  
Loan #8 Maturing                                December 4, 2012 (Next renewal date December 4, 2005)  
Loan #9 Maturing                                December 1, 2008  
Loan #10 Maturing                                January 1, 2009



# VILLAGE OF BEISEKER

## Outstanding Cheques

For the Period of

2004-01-01 and 2004-08-31

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
20040521	2004-06-28	BEISEKER STATION MUSEUM		5508			100.00
20040630	2004-07-26	VIV HANNAH, SIDELINE ETCHINGS & SIGNS		5612			280.88
20040676	2004-08-09	Minister of Finance, Guide Sign Industries		5654			35.00
20040708	2004-08-23	ACME SWIMMING POOL		5703			880.00
20040713	2004-08-23	ANNEX PUB. & PRINTING INC. - BOOK DIV.		5703			25.68
20040716	2004-08-23	CANADIAN FIRE FIGHTER		5703			6.99
20040720	2004-08-23	FREMAR ENTERPRISES		5703			50.32
20040723	2004-08-23	HOWLETT, JIM		5703			92.55
20040728	2004-08-23	MUNICIPAL INFORMATION SYSTEMS INC.		5703			331.58
20040739	2004-08-23	KIRK, TERRANCE JOHN & KATHRYN LUCEILLE		5704			8.36
20040740	2004-08-23	MANDERLY TURFGRASS		5706			430.20
20040743	2004-08-31	FREMAR ENTERPRISES		5731			180.00
20040744	2004-08-31	PAST & PRESENT PROMOTIONS		5731			2,239.51
20040745	2004-08-31	BELL, MARY		5734			104.38
20040746	2004-08-31	BRELAND, RISE		5734			570.29
20040749	2004-08-31	HAGEL, IRENE		5734			269.25
20040750	2004-08-31	HENDERSON, LADEAN		5734			201.97
20040751	2004-08-31	HNYBIDA, JIM		5734			1,027.01
20040754	2004-08-31	PRIESTMAN, MEGAN		5734			710.67
20040756	2004-08-31	SMITH, SEAN		5734			900.84
20040758	2004-08-31	WATSON, AUGGIE		5734			319.94
20040760	2004-08-31	WELLS, SCOTT		5734			876.38
20040761	2004-08-31	WELLS, SCOTT		5737			40.78
							<b>9,682.58</b>

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