

VILLAGE OF BEISEKER



Title	NOTIFICATION OF WATER SHUT OFF	POLICY NO: F-21
Legislation Reference		
<b>Purpose:</b> To establish a policy that outlines requirements for notification of water shut offs (for maintenance and/or emergency work on village infrastructure)		

**Policy Statement and Guidelines:**

Notification to individual properties of water shut off due to any issue related to non-payment of bills, or any other infraction is not subject to this policy.

This policy pertains to a **scheduled project** or **non-scheduled project due to an emergent situation** that requires a section or section (s) of the village water/wastewater/stormwater to be shut off due to maintenance or repair. This may include any other project that would require section or sections to be shut off.

Depending on the time available for the notification, the following tools can be used to provide the information:

- Depending on availability – Fire Department/Public Works – posting notifications on doors
- Mail (consider 7 days for mailing)
- Email (when emails for affected landowners are available)
- Facebook
- Newsletter
- Website
- Phone calls (when phone numbers for affected landowners are available)

**The attached emergency contact list should be used to notify any affected property when the shutoff will affect them.**

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	<b>DATE</b>	<b>RESOLUTION NUMBER</b>
Approved	Not recorded	Not recorded
Amended	September 20 2023	Not required
Amended		
Amended		
Rescinded		

  
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Chief Administrative Officer