

VILLAGE OF BEISEKER



Title	NOTIFICATION OF ASSESSMENT AND CERTIFICATION OF TAX NOTICES	POLICY NO: M-1
Legislation Reference	MGA Sections 336 and 311(1)	
Purpose: To establish a policy to advise that the Assessment Notices have been sent and to certify the date that the tax notices have been sent.		

Policy Statement and Guidelines:

Sections 311 (1) requires that the municipality provide an announcement that the Assessment notices have been sent out.
 Section 336 requires that the municipality certifies in writing that the tax notices have been sent out. This is required to be done by the CAO.

The Village of Beiseker will meet these requirements as follows:

Within one week of the combined tax notice/assessment being mailed, a publication will be posted on the village website, Facebook and electronic billboard stating the following:

Village of Beiseker Property Assessments and Tax Notices for (YEAR) were mailed to landowners on (DATE). Property Taxes for the Year (YEAR) are now considered imposed.

A copy of this notification will be posted in the village office and will be signed by the CAO.
 A copy of the signed notification will be filed in the tax file.

	DATE	RESOLUTION NUMBER
Approved	Apr 24/19	2019-128 2019-128
Amended		
Amended		
Amended		
Rescinded		

 Chief Administrative Officer

 Chief Elected Official