



**MINUTES
ORGANIZATIONAL MEETING
VILLAGE OF BEISEKER**

**Monday, October 23, 2023 – 700 1st Avenue, Beiseker AB
7:00 pm**

Present:

Councillors: Warren Wise, Nikki King, Les Spurgeon, Trevor Snyder, David Ledoyen
CAO – Heather Leslie

1. Call to Order (Administrator)

The 2023 Organizational Meeting of the Council of the Village of Beiseker was called to order by CAO Leslie at 7:01 pm.

2. Treaty 7 Acknowledgement

3. Oath of Office

David Ledoyen took Oath of Office for Councillor of the Village of Beiseker

4. Election of Mayor (Administrator)

2023O#01 Councillor Wise made motion to vote for Mayor by secret ballot. CARRIED

CAO Leslie called for nominations for Mayor.

Councillor King nominated Trevor Snyder for Mayor

Councillor Wise nominated David Ledoyen for Mayor

CAO called for further nominations – none received.

Two votes were received for Trevor Snyder. Three votes were received for David Ledoyen

David Ledoyen is hereby named Mayor of the Village of Beiseker for the term beginning October, 2023 and ending October 2024. David Ledoyen took Oath of Office of Mayor of the Village of Beiseker. The meeting was turned over to Mayor Ledoyen.

5. Election of Deputy Mayor (Mayor)

2023O#02 Councillor Spurgeon made motion to vote for Deputy Mayor by secret ballot. CARRIED

Mayor Ledoyen called for nominations for Deputy Mayor

Councillor Snyder nominated Les Spurgeon for Deputy Mayor. Mayor Ledoyen nominated Warren Wise for Deputy Mayor. Councillor King nominated herself for Deputy Mayor.

Mayor called for further nominations – none received

One vote was received for Les Spurgeon. Two votes each were received for Warren Wise and Nikki King

A second vote was held. Two votes were received for Warren Wise. Three votes were received for Nikki King

Warren Wise took Oath of Office for Councillor of the Village of Beiseker

Nikki King is hereby named Deputy Mayor of the Village of Beiseker for the term beginning October 2023 and ending October 2024.

6. Regular Meetings of Council – Date and Times

2023O#03 Moved by Councillor Wise to accept the following dates for Regular Council meetings for the period of October, 2023 to October, 2024

- All regular council meetings to be held at 7:15 pm on the 2ND and 4TH Mondays of the month, with the exception of the following:
 - Monday, July 15th (one meeting in July)
 - Monday August 19th (one meeting in August)
 - Tuesday October 15 (in lieu of Thanksgiving)
 - Tuesday November 12 (in lieu of Remembrance Day)

CARRIED

2023O#04

Moved by Councillor Spurgeon to hold Regular Council meetings at the Village Office, 700 1st Avenue, Beiseker AB with the exception of January and February, 2024 when Regular Council Meetings will be held at 410 5th Street, Beiseker Community Hall and offered for that period in an online format (Councillors, CAO, Delegates and Public are in person, and an offer to log in online is provided) and that at the second meeting in February, 2024, online attendance will be reviewed to determine if the Regular Council Meetings should continue in this online format or revert back to the Village Office.

CARRIED

7. **Signing Authority**

Signing authorities for the Village of Beiseker remain as the CAO Leslie, Assistant CAO Peckham, Mayor Ledoyen and Deputy Mayor King. Cheques are to be signed by one staff member and either the Mayor or Deputy Mayor.

8. **Banking Institution**

Connect First, Beiseker Branch as the banking institution for the Village of Beiseker.

9. **Auditor Appointment**

Auditor appointment is Vista Accounting (Calgary AB)

10. **Assessor Appointment**

Assessor appointment is David Clark of Wild Rose Assessment Services Inc.

11. **Subdivision Development Appeal Board**

Under Bylaw – 2019-07 Regional Intermunicipal Subdivision and Development Appeal Board services provided by Parkland Community Planning Services (PCPS)

12. **Regional Assessment Review Board**

Under Bylaw – 2020-04 Regional Assessment Review Board – services provided by the City of Red Deer and participating municipalities.

13. **Subdivision Authority**

Under Bylaw – 2019-11 – Council of the Village of Beiseker

14. **Development Authority**

Under Bylaw -2019-04 – CAO

15. **Municipal Office Address**

Box 349, 700 1st Avenue, Beiseker AB T0M 0G0

16. **Fire Chief**

Nikki King

2023O#05

Councillor Spurgeon made motion to pass the appointments described in sections 8 through 16 of the Organizational Meeting Minutes, October 23, 2023.

CARRIED

17. Committee Appointments

2023O#06 Moved by Councillor Spurgeon that the following appointments to committees be approved:

CARRIED

	Committee/Appointment	Primary	Alternate
A	Economic Development & Tourism Committee	Wise	Ledoyen
B	Rural Crime Prevention/Community Safety and Well-Being Plan Community Committee	ALL OF COUNCIL	
C	Emergency Management Committee	ALL OF COUNCIL	
D	Library Board (one member only per MGA for a one year term)	Wise	n/a
E	Museum Board	Wise	King
F	Wild Rose Economic Development Corporation (Community Futures)	Spurgeon	Snyder
G	Drumheller Solid Waste Management Association	Snyder	Ledoyen
H	Beiseker Ag Society	Spurgeon	Remainder of Council
I	Rockyview Foundation	Ledoyen	Spurgeon
J	Aqua 7 Regional Water Services Commission	Spurgeon	Remainder of Council
K	Beiseker School Council	TBA	TBA
L	Parks and Trails	Spurgeon	Wise
M	Chamber of Commerce	Snyder	Wise
N	Campground Liaison	Wise	Spurgeon
O	Rockyview Handibus	Spurgeon	Ledoyen
P	CAEP Central Alberta Economic Partnership	TBA	TBA

16. Council Remuneration

Per current Policy B33 – Council Remuneration

2022O#07 Deputy Mayor King made motion to approve Council remuneration per Policy B-33 (to be reviewed in November 2023)

CARRIED

17. Adjournment

The October 2023 Village of Beiseker Council Organizational Meeting was adjourned at 7:36 pm.

Mayor David Ledoyen

CAO Heather Leslie