

BYLAW 2025-10

VILLAGE OF BEISEKER

ACCESS TO INFORMATION ACT & THE PROTECTION OF PRIVACY ACT

BEING A BYLAW OF THE VILLAGE OF BEISEKER IN THE PROVINCE OF ALBERTA TO ESTABLISH THE ADMINISTRATIVE STRUCTURE OF THE VILLAGE OF BEISEKER IN RELATION TO THE ACCESS TO INFORMATION ACT AND THE PROTECTION OF PRIVACY ACT, AND TO SET FEES THEREUNDER

WHEREAS

The Government of Alberta has repealed the Freedom of Information and Protection of Privacy Act (FOIP) and enacted the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA);

AND WHEREAS the Village of Beiseker is a public body subject to the provisions of ATIA and POPA;

AND WHEREAS it is necessary to designate a Head of Municipality and establish procedures and fees for access to records under the ATIA;

NOW THEREFORE the Council of the Village of Beiseker, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

This Bylaw may be cited as the “Access to Information and Privacy Bylaw.”

2. DEFINITIONS

In this Bylaw, unless the context otherwise requires:

- “Act” means the *Access to Information Act*, S.A. 2025, c.A-8.2, and includes any regulations made thereunder.
- “Applicant” means a person who makes a request for access to a record under section 7(1) of the Act.
- “Municipality” means the Village of Beiseker and includes any board, committee, commission, panel, agency, or corporation that is created or owned by the Village of Beiseker and all members or officers of which are appointed or chosen by the Village of Beiseker.

- “Municipality Manager” means the person appointed as the Chief Administrative Officer (CAO) of the Village of Beiseker and includes any person who holds the position in an acting capacity.
- “Regulation” means the *Access to Information Regulation*, Alta Reg 133/2025, as amended from time to time or any successor regulation.

3. DESIGNATED HEAD

For the purposes of the Act, the Municipality Manager is designated as the Head of Municipality.

4. FEES

Where an Applicant is required to pay a fee for services, the fee payable shall be in accordance with the Access to Information Regulation, Alta Reg 133/2025, as amended from time to time.

5. TRANSITIONAL PROVISIONS

Any request for information received but not disposed of prior to the coming into force of this Bylaw shall be deemed to be a request made under the provisions of the Access to Information Act as of the effective date of this Bylaw.

6. REPEAL

Bylaw 99-15 is hereby repealed in its entirety.

7. EFFECTIVE DATE

This Bylaw shall come into force upon third and final reading.

READ A FIRST TIME THIS ___ day of _____, 2025

READ A SECOND TIME THIS ___ day of _____, 2025

READ A THIRD TIME AND FINALLY PASSED THIS ___ day of _____, 2025

SIGNED THIS ___ day of _____, 2025

Mayor

Chief Administrative Officer