

BYLAW 2026-07
VILLAGE OF BEISEKER MUNICIPAL ADDRESSING BYLAW

BEING A BYLAW OF THE VILLAGE OF BEISEKER, IN THE PROVINCE OF ALBERTA, FOR THE REGULATION, ASSIGNMENT, DISPLAY, AND ENFORCEMENT OF MUNICIPAL ADDRESSES

IN ACCORDANCE with Section 7 of the Municipal Government Act, RSA 2000, c M-26, as amended, the Council of the Village of Beiseker may pass bylaws respecting the safety, health, and welfare of people and the protection of people and property, including the regulation of municipal addressing.

THEREFORE, the Council of the Village of Beiseker, duly assembled, enacts as follows:

SECTION 1 TITLE

- 1.1 This Bylaw may be cited as the “Municipal Addressing Bylaw” of the Village of Beiseker.

SECTION 2 DEFINITIONS

2.1 The following definitions shall apply to this Bylaw:

- a) **"Address Number"** means the number assigned to a property by the Village for use as part of the civic address for that property
- b) **"CAO"** means the Chief Administrative Officer of the Village of Beiseker or their designate.
- c) **"Council"** means the Council of the Village of Beiseker.
- d) **"Enforcement Officer"** means any member of the RCMP, Community Peace Officer, Bylaw Enforcement Officer, or authorized person as appointed by Council.
- e) **"Holiday"** means Saturday, Sunday or any other day declared to be a holiday by Federal, Provincial or Municipal Statutes.
- f) **"Lane"** includes a private lane, a public lane, and a public walkway not adjacent to a public roadway
- g) **"Owner"** means the person registered under the Land Titles Act, RSA 2000, c L-7, as owner of the property, or the owner's authorized representative.
- h) **"Penalty tag"** means a tag or similar document issued by the Village of Beiseker pursuant to the Municipal Government Act.
- i) **"Property"** means a parcel of land, a building, or a unit or sub-unit within a building.
- j) **"Provincial Offences Procedure Act"** means the Provincial Offences Procedure Act RSA 2000 Chapter P-34 and the regulations thereof as amended or replaced from time to time.
- k) **"Structure"** means any building or structure capable of being occupied by one or more persons.
- l) **"Village"** means the Village of Beiseker
- m) **"Violation Ticket"** as per the Provincial Offences Procedure Act RSA 2000, Chapter P-34 and the regulations as amended or replaced from time to time.

SECTION 3 GENERAL

- 3.1 Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other Bylaw or any requirement of any lawful permit, order, or license.
- 3.2 Any heading, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.
- 3.3 Any reference to the provisions of a statute of Alberta or another Bylaw is a reference to that statute or Bylaw as amended or repealed and replaced from time to time.
- 3.4 All the schedules attached to this Bylaw shall form a part of this Bylaw.
- 3.5 This Bylaw is gender-neutral and, accordingly, any reference to one gender includes the other.
- 3.6 If any provision of this Bylaw is inconsistent with the MGA or other provincial legislation, the provincial legislation prevails, and all other provisions remain valid.

BYLAW 2026-07
VILLAGE OF BEISEKER MUNICIPAL ADDRESSING BYLAW

SECTION 4 ADDRESS ASSIGNMENT

- 4.1 The Village has the exclusive authority to assign, change, or correct address numbers for all properties within the Village.
- 4.2 Administration shall maintain a current and accurate municipal addressing register.
- 4.3 Where the Village determines that an address number must be assigned, changed, or corrected for reasons including public safety, emergency services response, or consistency of the addressing system, Administration shall:
 - a) provide written notice to the Owner of the affected property at least ninety (90) days prior to the change taking effect; and
 - b) record the change in the municipal addressing register.
 - c) notify emergency services providers, including the RCMP detachment serving the Village, of the address change.
- 4.4 An Owner may request a review of an address assignment by submitting a written request to Administration. Administration shall respond in writing within thirty (30) days.

SECTION 5 DISPLAY REQUIREMENTS

- 5.1 The Owner of a property on which a Structure has been erected shall:
 - a) cause the assigned Address Number to be displayed at all times on the front of the property and in the back lane, if applicable, and in a location plainly visible from the roadway that abuts the front of the property, and at the back of the property, if applicable.
 - b) ensure that Address Numbers are maintained in a legible, visible, and unobstructed condition at all times.
- 5.2 Address Numbers shall:
 - a) be a minimum of 100 millimetres (4 inches) in height.
 - b) be in a colour that contrasts with their background; and
 - c) be made of a durable, weather-resistant material.

SECTION 6 OFFENCES

- 6.1 No person shall:
 - a) Fail to display an Address Number as required by this Bylaw.
 - b) Display or permit the display of any address number on a property other than the Address Number assigned by the Village.
 - c) Obstruct any Address Number by any natural or man-made object, whether temporarily or permanently.
 - d) Remove, alter, deface, or damage any Address Number without authorization from the Village; or
 - e) Obstruct a Peace Officer in the performance of their lawful authority to enforce this Bylaw.

SECTION 7 PENALTIES AND VOLUNTARY PAYMENT

- 7.1 Any person who contravenes a provision of this Bylaw is guilty of an offence and liable to a fine as set out in the Village of Beiseker Fees & Charges Bylaw, established pursuant to MGA s.8(c).
- 7.2 Where a Penalty tag has been issued under this Bylaw, the following voluntary payment amounts shall apply:
 - a) Early Payment Amount 1: If the fine is paid within 15 days after the date of the offence, the amount payable shall be 40% of the fine.
 - b) Early Payment Amount 2: If the fine is paid between 16 and 45 days after the date of the offence, the amount payable shall be 60% of the fine.

BYLAW 2026-07
VILLAGE OF BEISEKER MUNICIPAL ADDRESSING BYLAW

- c) Standard Fine: If payment is not made within 45 days after the date of issuance of the Penalty Tag, a Violation Ticket may be issued pursuant to the Provincial Offences Procedure Act, RSA 2000, c. P-34, and the Provincial Violation Ticket Amount shall be payable.
 - d) If any payment deadline established in this section falls on a non-business day, the deadline is deemed to be extended to the next business day.
- 7.3 Payment of the voluntary penalty within the time specified shall constitute satisfaction of the offence.

SECTION 8 ENFORCEMENT AUTHORITY OF AN ENFORCEMENT OFFICER

- 8.1 Any Enforcement Officer is hereby authorized to enforce this Bylaw.
- 8.2 No person shall interfere with, hinder, or obstruct an Enforcement Officer or any person authorized by this Bylaw who is attempting to enforce any provision of this Bylaw.
- 8.3 An Enforcement Officer may, between the hours of 9:00 a.m. and 8:00 p.m. on any day except holidays, enter onto the exterior areas of any land or property, excluding the interior of any dwelling, for the purpose of determining compliance with this Bylaw.
- 8.4 An Enforcement Officer may issue a Penalty Tag to any person the Officer has reasonable grounds to believe has contravened a provision of this Bylaw. A Penalty Tag shall specify:
 - a) the provision alleged to have been contravened.
 - b) the specified penalty for the offence as set out in Schedule "A"; and
 - c) the deadline for voluntary payment.

SECTION 9 RESCINDED BYLAW

- 9.1 Bylaw 2014-02 Municipal Addresses

SECTION 10 EFFECTIVE DATE

- 10.1 This Bylaw comes into force and effect upon the date of its third reading.

Read a first time this _____ day of _____, 2026.
Read a second time this _____ day of _____, 2026.
Read a third time and finally passed this _____ day of _____, 2026.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

BYLAW 2026-07
VILLAGE OF BEISEKER MUNICIPAL ADDRESSING BYLAW

SCHEDULE “A” PENALTIES

SECTION	OFFENCE	Penalty Tag - Early Payment (Within 15 Days of Offense)	Penalty Tag - Early Payment (Days 16–45 After Offense)	Municipal Penalty Tag	PROVINCIAL VIOLATION TICKET (Specified)
SECTION 6	<i>OFFENCE DESCRIPTION</i>				
6.1(a)	Failure to display a required Address Number	\$40.00	\$60.00	\$100.00	\$100.00
6.1(b)	Display of unauthorized address number	\$40.00	\$60.00	\$100.00	\$100.00
6.1(c)	Obstruction of Address Number (temporary or permanent)	\$40.00	\$60.00	\$100.00	\$100.00
6.1(d)	Removal, alteration, defacement, or damage of Address Number without authorization	\$40.00	\$60.00	\$100.00	\$100.00
6.1(e)	Obstruction of a Peace Officer enforcing this Bylaw	\$60.00	\$90.00	\$150.00	\$150.00